



School Ref. No. T2425/10

Date : 4th October 2024

By Registered Mail

Dear Sirs / Madams,

INVITATION TO WRITTEN QUOTATION
WRITTEN QUOTATION FOR THE SUPPLY OF
STUDENT DATA ANALYSIS SYSTEM

You are invited to quote for the supply of the stores or services as specified in the enclosed written quotation schedule. If you are not prepared to accept a partial order, please state this clearly on the quotation schedule.

Your sealed written quotation, in duplicate, should be clearly marked on the envelope:

Written Quotation for STUDENT DATA ANALYSIS SYSTEM

You should not be using an envelope that identifies your company. The envelope should be addressed to 50 Gascoigne Road, Yau Ma Tei, Kowloon and forwarded to arrive not later than 12:00 noon on 25th October 2024. Late quotations will not be accepted. Your quotation will remain open for 90 days from the "Closing Date", and you may consider your quotation to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the quotation form is completed, the quotation will not be considered.

If you are unable or do not wish to quote, it would be appreciated if you would return this letter and the quotation forms with reason to the above address at your earliest convenience.

Written quotations will be accepted on an ~~*overall/group~~ *overall/itemized basis.

Yours sincerely,

Wong Pui Yi
Principal

WRITTEN QUOTATION OF STUDENT DATA ANALYSIS SYSTEM

Name and Address of School Methodist College
50 Gascoigne Road, Yau Ma Tei, Kowloon
School Ref. No. T2425/10
Quotation Closing Date and Time 12:00 noon on 25th October 2024

PART I

The undersigned hereby offers to undertake the service as described in the written quotation schedule within the period of time as specified therein from the date of a firm order placed by the school at the price or prices quoted in the quotation schedule including labour, materials, all other charges and in accordance with the details provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be provided in accordance with such details; quotations shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any quotation and reserves the right to accept all or any part of any quotation within the period during which the quotations remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

The school reserves the right to disqualify a supplier on the grounds that the supplier has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

The school may immediately terminate the contract upon the occurrence of any of the following events: (i) the contractor has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security; (ii) the continued engagement of the contractor or the continued performance of the contract is contrary to the interest of national security; or (iii) the school reasonably believes that any of the events mentioned above is about to occur.

PART II

RECONFIRMATION OF QUOTATION VALIDITY

With reference to Part I of this quotation document, it is reconfirmed that the validity of quotation offered by this company remains open for 90 days from 25th October 2024.

The undersigned also agrees to accept the fact that once the validity of quotation is reconfirmed, the pre-printed clause specified in the Company's quotation forms in regard to this nature shall NOT apply.

Dated this _____ day of _____ 20_____.

Signature _____ in the capacity of _____.
(State official position, e.g. Director, Manager, Secretary, etc.)

Duly authorized to sign quotations for and on behalf of: _____

whose registered office is situated at _____

_____ Hong Kong.

Telephone No. _____ Fax No. _____

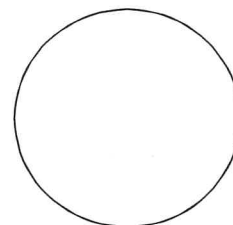
**WRITTEN QUOTATION OF STUDENT
DATA ANALYSIS SYSTEM
(Pricing Proposal)**

(Columns 4, 5 to be completed by Supplier)

(1) Item No.	(2) Description/Specification	(3) Quantity Required	(4) Unit Rate (HK\$)	(5) Total Amount (HK\$)
1	<p>Student Data Analysis System</p> <p>Data Import Capabilities:</p> <ul style="list-style-type: none"> Support for importing data from existing systems (e.g., WEBSAMS). User-friendly interface for uploading student performance data. <p>Data Analysis Features:</p> <ul style="list-style-type: none"> Analyze student's academic performance in a school year or cross years; track student's progress by standard score or percentile Compare the correlation of HKDSE results with students' performance in school & Predict HKDSE results for current Students <p>User Management:</p> <ul style="list-style-type: none"> Role-based access control (e.g., administrators, subject panels, teachers). <p>Reporting Tools:</p> <ul style="list-style-type: none"> Generation of customizable reports (e.g., progress reports, class performance). Visual representation of data through charts and graphs. <p>System Architecture:</p> <ul style="list-style-type: none"> Cloud-based or on-premises deployment. Compatibility with existing school IT infrastructure. 	1		

(1) Item No.	(2) Description/Specification	(3) Quantity Required	(4) Unit Rate (HK\$)	(5) Total Amount (HK\$)
2	Onsite Training & Support Service <ul style="list-style-type: none"> At least two onsite training sessions, each lasting not less than 3 hours for System Administrators and staff. Consultation service in system implementation Hotline and Instant Messaging support for school Supporting documents and materials for system explanation. 	1		
Remarks <ul style="list-style-type: none"> The consideration of accepting bids from suppliers will be done in a "whole batch" format. The account information for managing students, parents, and teachers is the sole responsibility of the school. Personal information such as phone numbers, cannot be collected when setting up user login accounts. 				

We/I understand that if we/I fail to supply the stores or services as offered in our/my written quotation upon accepting school's order, we are/I am prepared to pay the price difference to the school if such stores or services are obtained from elsewhere.



Company Chop

Name of Supplier: _____

Name (in block letters): _____
(Name and Signature of Person authorized to sign Written Quotation)

Signature: _____

Date: _____

QUOTATION SCHEDULE (Technical Proposal)

The Technical Proposal should include but be not limited to the following. Please complete the table below and attach additional information if required.

	Scope Item	Offer Specification (Please provide page reference for additional information, if any)
1.	Data Import Capabilities:	
	<ul style="list-style-type: none"> Support for importing data from existing systems (e.g., WEBSAMS). User-friendly interface for uploading student performance data. 	Yes / No
2.	Data Analysis Features:	
	<ul style="list-style-type: none"> Analyze student's academic performance in a school year or cross years; track student's progress by standard score or percentile 	Yes / No
	<ul style="list-style-type: none"> Analyze subject performance by form, class and subject group 	Yes / No
	<ul style="list-style-type: none"> Analyze passing and improvement rates of students taught by teachers 	Yes / No
	<ul style="list-style-type: none"> Compare the correlation of HKDSE results with students' performance in school & Predict HKDSE results for current Students 	Yes / No
	<ul style="list-style-type: none"> Evaluate S1 students and compare their Pre-Secondary One Hong Kong Attainment Test results 	Yes / No
3.	User Management:	
	<ul style="list-style-type: none"> Role-based access control (e.g., administrators, subject panels, teachers). Ability to set permissions based on user roles. 	Yes / No
4	Reporting Tools:	
	<ul style="list-style-type: none"> Generation of customizable reports (e.g., progress reports, class performance). Visual representation of data through charts and graphs. 	Yes / No

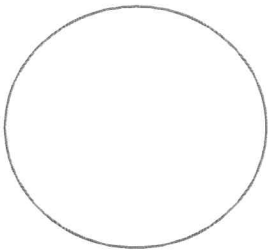
5.	System Architecture	
	<ul style="list-style-type: none">Cloud-based or On-premises	Cloud / On-Premises (If the system is not cloud-based, the supplier must provide comprehensive system requirements, including: Hardware Specifications, Software Requirements, Network Requirements, Security Protocols. etc)

Signature of Person _____

Authorized to sign the tender: _____

Name (in block letters): _____

Position: _____



Company Chop