



循道中學

METHODIST COLLEGE

50 Gascoigne Road, Kowloon

九龍加士居道五十號

Web Page: www.mckln.edu.hk

Telephone: 2384 3543

Facsimile: 2388 9466

Invitation to Tender

(Service Providers are reminded NOT to write their company names on the envelopes.)

School Ref. No. T2526/20

Date: 30 January 2026

By Registered Mail

Dear Sirs,

INVITATION TO TENDER

Tender for Engineer Inspections for Maintenance of all the Existing Slopes and Retaining Structures within the Methodist College, 50 Gascoigne Road, Yau Ma Tei, Kowloon Lot No. KIL 7068.

You are invited to submit a Model Brief and a Professional Fee proposal for the captioned consultancy work. The Engineer Inspections (EI) consultancy should cover all features of KIL 7068 under the school's maintenance responsibility as available from the online Slope Maintenance Responsibility Information System (SMRIS) provided for public access by Lands Department.

Your particular attention is also drawn to EDB Circular No. 25/1998 '*Administrative Procedures for Safety of Schools in the Vicinity of Slope*' wherein you will find, among other information, the General Condition of Employment and Scope of Services to be provided by the consultants; also the need for inclusion of a payment schedule.

Please use the updated Model Brief in '*Layman's Guide to Slope Maintenance*' issued by the Geotechnical Engineering Office of the Civil Engineering and Development Department. Your fee proposals should be based on the services detailed in Parts 1 to 6 of Section 4 of the Model Brief.

If selected, your consultancy service will be recommended to the Education Bureau for their consideration. The actual inspection work will be subject to the final approval of the Bureau. Payment for your services will be made by the Education Bureau through the school upon acceptance of the Engineer Inspection reports and Maintenance Manual.

In submitting your tender, please include the following documents:

1. Location plan with GEO registration number showing the location and extent of the slope(s)/retaining wall(s) and the lot boundary of the school;
2. Proposed scope of services in the form of a completed 'Model Brief for Engineer Inspections for Maintenance' given in the Laymen's Guide to Slope Maintenance; and
3. Fee proposal.

To safeguard National Security, our school reserves the right to disqualify any company on the grounds that this company has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety. Your company should also acknowledge that we may immediately terminate the contract upon the occurrence of any of the following events:

- (i) your company has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
- (ii) the continued engagement of your company or the continued performance of the contract is contrary to the interest of national security; or
- (iii) the school reasonably believes that any of the events mentioned above is about to occur.

Your sealed tender, in duplicate, should be clearly marked on the envelope: '**Tender for Engineer Inspections of Slopes**'. The envelope should be addressed to **The Principal, Methodist College, 50 Gascoigne Road, Yau Ma Tei, Kowloon** and arrive not later than 12:00 noon on Friday, 6 March 2026. Late tenders will not be accepted. The College Authority is not obliged to accept the lowest or any proposal made. Neither will the College accept any financial liability for the cost in submitting a proposal. If you are unable or do not wish to tender, it would be appreciated if you reply with reason to the above address at your earliest convenience.

In case you need to carry out a site visit, please contact Mr. Ben Au-Yeung for arrangements.

Yours sincerely,



Dr. YICK Doi Pei, Dorothy
Principal