

## 2012-2013 Mentoring Programme Implementation Schedule

Time Frame	Activities / Events	
4 Sep 2012	Programme Introduction Session for Forms 4 and 5 students	
5 Sep 2012	Application period	
6 Sep 2012	Mentee application deadline	
7 Sep 2012	Matching mentors and mentees	
15 Sep 2012	Orientation Day	
	1:00-2:30	Mentor Orientation (Lunch for mentors)
	2:30-2:45	Introduction
	2:45-2:50	Speech by Miss Emily Wong, Principal
	2:50-3:00	Speech by Mr David Chan
	3:00-4:00	Seminar on Interviewing Skills
	4:00-4:10	Group photo and short break
	4:10-5:00	Mentor-Mentee interactions in groups and completing the Activities Plans
Oct-Nov 2012	First Meeting*	
8 Dec 2012	Mock Interview (for Form 6 students)	
26 Jan 2013	Workplace visit to Give Me 5 Catering Limited (for Forms 4 to 5 mentees)	
Feb-Mar 2013	Second Meeting*	
Apr-May 2013	Third Meeting*	
Jun 2013	Evaluation (submission of reports by mentees)	
Jul-Aug 2013	Fourth Meeting*	

\* All activities should preferably be initiated by mentors upon discussion with their mentees. Activities may include sharing on studies and preparation for future careers, visiting relevant workplaces as well as other social and career exposure. Mentees should meet their mentors at least 4 times in the coming school year. However, either the Mock Interview or the workplace visit could be counted as one of the activities.

If possible, mentors may communicate with their mentees by emails, Facebook or otherwise regularly so that mutual trust could be established and mentees will also be encouraged by mentors' guidance and support.