

CAREERS TEAM 2015-16

Mentoring Programme Implementation Schedule

| Time Frame | Activities / Events | |
|---------------|--|---------------------------------------|
| 1-5 Sep 2015 | Programme Introduction Session for S4-S6 students | |
| 6-12 Sep 2015 | Application period | |
| 12 Sep 2015 | Mentee application deadline | |
| 19 Sep 2015 | Orientation Day | |
| | 1:00-2:00 | Welcoming Mentors and Lunch Gathering |
| | 2:00-2:30 | Briefing for Mentors and Mentees |
| | 2:30-2:45 | Break |
| | 2:45-3:00 | Group Photo |
| | 3:00-4:30 | Group Sharing |
| | 4:30-5:00 | Debriefing for Mentors |
| Oct-Nov 2015 | First Meeting* | |
| 13 Dec 2015 | Mock Interview (for S6 students) | |
| Jan-Mar 2016 | Second Meeting* | |
| 29 Feb 2016 | Workplace Visit at Jetta Company Limited in Nan Sha District | |
| Apr-May 2016 | Third Meeting* | |
| 30 Jun 2016 | Evaluation (Submission of reports by every mentee) | |
| 9 July 2016 | Closing Ceremony | |
| Jul-Aug 2016 | Fourth Meeting* | |

* All activities should preferably be initiated by mentors upon discussion with their mentees. Activities may include sharing on studies and preparation for future careers, visiting relevant workplaces as well as other social and career exposure. Mentees should meet their mentors at least 4 times in the coming school year. However, either the Mock Interview or the workplace visit could be counted as one of the activities. If possible, mentors may communicate with their mentees by emails, Facebook, WhatsApp or otherwise regularly so that mutual trust could be established and mentees will also be encouraged by mentors' guidance and support. All mentees are reminded of the safety when meeting mentors. They are liable to inform the details of the meetings to parents themselves.