

Methodist College – Annual School Plan (2021-22)
Major Concern 1: To Raise the Quality of Students’ Work (Stage 3)

Objectives:

1. To increase students’ academic self-efficacy by allowing every student to work at their own level
2. To build a more engaging classroom by allowing every student to participate in learning activities
3. To increase students’ enthusiasm for learning and confidence in learning
4. To nurture our students into quality citizens with a sense of social responsibility and national identity, an affection for Hong Kong as well as an international perspective.

Strategies	Success Criteria	Method of Evaluation	People Responsible
<u>Subject / Class-Level</u> 1. To design high quality students’ work 2. To refine and develop the subject-based differentiated instruction strategies involving adjusting the content, process and product etc, for example, (a) scaffolding (b) flexible grouping and pacing (c) tiered assignments 3. To provide support to students (e.g. providing guidelines & examples, building in class time for peer support and collaborative learning etc.) 4. To review and refine the subject-based homework policy and assessment policy	(a) At least ONE students’ work design based on differentiation is shared and discussed in the 2 nd and 3 rd subject meetings of core subjects, and in the 2 nd or 3 rd meetings of other subjects. (b) 80% of teachers agree that they are able to achieve the following 2 items, <i>Opportunities for different learners to participate, Students engage in learning activities</i> (c) The subject-based homework policy and assessment policy (e.g. components to be included in calculating the term marks) based on catering for individual needs is reviewed and refined in subject meetings.	Minutes Homework plan Lesson observations (appraisal) Students’ work inspection Teachers’ self-evaluation Students’ survey SSE survey	ADC Subject departments

<p><u>Cross Curriculum Project Learning</u></p> <p>5. A cross-subject team is set up to coordinate project learning, comprising teachers of most of the junior forms subjects.</p> <p>6. All S2 and S3 students will form groups to work on their self-chosen projects based on the theme ‘Smart City’. Students will receive continuous feedback from their teacher mentors, and they will present their final products in their preferred styles.</p> <p>7. Project skills and information literacy will be taught in the lessons of the participating subjects as well as workshops outside the timetable.</p> <p>8. IT skills and presentation skills will be taught by CL and language teachers.</p> <p><u>Professional Development of Teachers</u></p> <p>9. The practice of differentiated instructions will be the focus of lesson observation, subject-based sharing and cross-subject sharing.</p> <p>10. Students’ work design will be the focus of lesson observation and students’ work inspection.</p>	<p>(d) 50% of students agree that they take ownership of their projects</p> <p>(e) 50% of students agree that they can collect various types of necessary information through different channels to build up their knowledge of the topic</p> <p>(f) 50% of students agree that they acquire critical thinking, communication, collaboration, and creativity, also known as the Four Cs of 21st-century learning.</p> <p>(g) 70% of teachers agree that students have improved in the following:</p> <ul style="list-style-type: none"> - Students’ work performance - Engagement in learning activities - Generic skills e.g. presentation skills, IT skills, etc. (junior forms) <p>(h) 50% of students agree that they have improved in the following:</p> <ul style="list-style-type: none"> - Students’ work performance - Engagement in learning activities - Generic skills e.g. presentation skills, IT skills, etc. (junior forms) <p>(i) 50% of students agree that they learn in a supportive learning environment (get support from peers, get encouragement from teachers).</p>	<p>The quality of students’ projects</p>	<p>Cross-curricular Project Learning Team</p>
--	--	--	---

Methodist College -Annual School Plan (2021-22)
Major Concern 2: To Build a Positive School Culture (Stage 3)

Objectives	Strategies	Success Criteria	Method of Evaluation	People Responsible
1. To nurture a positive culture among teachers	1. Through Staff Development a. Talks and workshops on positive education, positive teaching strategies and understanding the new generation etc. b. Discussion and sharing sessions among colleagues to achieve consensus and consistency in meeting students' needs c. Team-building activities to nurture staff relations and build a positive culture among teachers d. There will a change in the school's organization structure to enhance the leadership pf the VPs and middle managers, as well as to create room for more teachers to participate in the school's development.	(a) At least 2 such workshops, discussion sessions or team-building activities are held in the year. (b) Rise in teachers' views towards the school and teacher morale as shown through the Stakeholders' Survey (c) Rise in the number of GM teachers aspiring to serve in the middle management	Post-event questionnaires Stakeholders' Survey (Teachers) Evaluation in BSA or Teachers' meetings	P, SDT AAC P. VPs
2. To raise students' self-image and confidence	2. Through Major Concern 1 a. Design high quality students' work and adjust assessment policies to cater for different learners b. Develop more positive reward systems to value students' improvement more	(d) See Major Concern 1 (e) Actual reward systems developed on subject or whole-school basis	Surveys (Stakeholders' Survey, APASO, student surveys or feedback through SU)	P, VPs, SU, ECA, LEC, All teachers

	<p>3. Through student activities (e.g. ECA, CT Periods, Assemblies)</p> <p>a. The role of clubs and societies will be enhanced for fostering the sense of belonging and responsibility.</p> <p>b. More cross-forms activities (e.g. Big Brother Big Sister Scheme) for enhancing the growth of junior form students.</p> <p>c. In addition to our existing horizontal house system, a new vertical house system will be developed for enhancing the peer mentoring and making each of our students feel truly valued as a person.</p> <p>4. Through Class Teacher Periods</p> <p>a. Class building activities</p> <p>b. Workshop nurturing mutual respect in school</p> <p>c. Strengthen Students' ability to face adversity</p> <p>5. Through education camps / workshops</p> <p>a. building and strengthening students' peer relationship</p> <p>b. learn how to appreciate and respect each other</p> <p>6. Through S1 Induction Programme</p> <p>a. tailor-made programme designed for S1 students to help them to adapt well to a new environment</p>	<p>(f) An increased number of students joining to be big brothers and big sisters</p> <p>(g) The number of cross-form activities held in the year</p> <p>(h) Student leaders have developed higher self-esteem and self-assurance and the belief that they can create positive influence on the junior forms students.</p> <p>(i) Junior forms students can feel the love from the seniors.</p> <p>(j) Positive attitudes are emphasized in CT periods and student activities whenever possible.</p> <p>(k) Students provide positive feedback after the activities.</p> <p>(l) Feedback from S1 CTs</p>		
--	--	--	--	--

<p>3. To promote positive parenting</p>	<p>7. Through Parent Education</p> <ul style="list-style-type: none"> a. Organize talks/ workshops about “Be a positive parent” b. Parent Fellowship c. Light-hearted ways to promote parenting skills, e.g. Bingo cards, social media promotion (Instagram) and online game on parents’ day 	<p>(m) At least 1 talk and 1 workshop for positive parenting are organized.</p> <p>(n) Parents of at least 30% of all students have attended at least one of the talks / workshops.</p> <p>(o) Parents who attend the talk / workshop find the information and advice useful to them.</p>	<p>Attendance statistics Evaluation forms</p>	<p>Parent Affairs Team</p>
---	---	---	---	----------------------------

Areas Outside Major Concerns

1) Language Policy:

- English is the medium of instruction for all subjects except Chinese Language (S1-6), Chinese History (S1-6), Life and Society (S1-3), Citizenship and Social Development (S4), Liberal Studies (S5-6), Religious Education (S1-6), Putonghua (S1-3), Chinese Literature (S4-6), Visual Arts (S4-6) and Ethics & Religious Studies (S5-6).
- All official school documents are in English. All school functions are basically conducted in English, so as to provide a language-rich environment to enhance immersion into the English medium.

2) Language-Across-Curriculum Support:

- Since most of our S1 students come from primary schools where Chinese is adopted as the teaching medium, apart from the usual bridging programmes, Language-across-curriculum (LAC) will be further strengthened to help students adapt to using English as the medium of instruction. An LAC Team comprising two English Language teachers as well as heads of major S1 EMI subjects, i.e. History, Geography, Mathematics and Science has been formed. The team has already identified providing vocabulary support as a main strategy, and has started developing interesting vocabulary revision packages for students. It will further study students' needs to provide other cross-curricular support.

3) New Subject Combinations for Senior Secondary:

- In tandem with the EDB policy of optimizing the four core subjects and providing more subject choices to cater for the diversified individual needs of senior secondary students, the subject combinations for S4 are revised so that all S4 students may select three elective subjects if they wish. The two Mathematics extended modules (M1 and M2) are given proper lessons in the timetable. Students are provided with options to take Applied Learning and/or Other Languages on Saturday, or to pursue their self-chosen area of development.

4) New Timetable:

- Owing to the new subject combinations for senior secondary, we have made a new timetable in biweekly cycles, which allows us to allocate more suitable lesson weighting to various subjects.
- Besides, in face of the uncertainties surrounding the development of the COVID-19 pandemic, this new timetable consisting of 8 lessons per day

will be used consistently throughout the whole academic year. The duration of each lesson is 35 minutes, which will be extended to 45 minutes if the whole school returns to whole-day face-to-face teaching.

5) E-learning and Bring Your Own Designated Device (BYODD) Scheme:

- Our school has been implementing the BYOD scheme since the 2018/19 school year. Building on the experience gained from the previous years, the scheme will be extended to all S1 to S5 students, allowing them to bring their own mobile devices to school for learning. To alleviate the financial burden of students from low-income families, our school has joined the “Quality Education Fund e-Learning Funding Programme—Provision of Mobile Computer Devices and Internet Services Support” of EDB, which enables us to purchase mobile computer devices for loan to needy students.
- Since the blended mode of learning, i.e. fusion of face-to-face and online learning experiences, is now the “new normal”, we will continue to incorporate information technology for interactive learning and self-directed learning.
- In order to help our students to use information and information technology ethically as responsible citizens, we will further strengthen the role of information literacy (IL) in our curriculum.

6) Science, Technology, Engineering and Mathematics (STEM) Education:

- A tiered approach will continue to be used. The funds from the QEF project and the IT Innovation Lab project would provide both the hardware (the STEM Room and facilities) as well as software (e.g. additional teaching assistant and external service providers) to support the development.
- Tier 1 involves cross-curricular effort to include STEM in the subject curriculums to reach all students. To this end, a School-based STEM curriculum will be developed for junior forms, with various topics covered in different subjects: DT (coding & Robotics, Digital Drawing, 3D modelling, 3D Printing), CL (Coding on MicroBit, Internet of Things(IoT), Mobile Phone App development, A.I., Python Coding), Maths (Geometry for 3D model, Rate and Ratio for Scientific Investigation, Mathematic Modelling for Robotic Control) and S1 Science (Problem-Based Learning for nurturing Design Thinking).
- Tier 2 will involve organizing STEM activities outside the school timetable to raise the interest and abilities of those students who are inclined towards STEM. To this end, co-curricular activities will be held. There will be an S1 STEM Day about Artificial Intelligence, an S3 “Make a Better Life” Project Competition, and a STEM Club.
- Tier 3 will involve selecting and coaching students gifted in STEM to join external competitions on coding and robotics, e.g. the RoboMaster Robotics Competition.

7) Career and Life Planning Education (CLP):

- To guide students to gradually form their own career goals, set up plans to build their own strengths towards achieving their individual aspirations, a system will be developed for students to create their own IDP (Individual Development Plan). A trial will first start in S4. It is envisaged that the IDP will eventually be started from junior forms onwards.
- In the new timetable, formal CLP lessons (1 period per cycle) are introduced to S4. This will hopefully be gradually extended to S5 then S6 in the next two years. The Careers Mistress will make use of school-based tailor made materials as well as other resources (e.g. from EDB or Hok Yau Club) to assist students to understand themselves and guide them on the right tracks to achieve their dreams.
- More careers counselling support will be provide to those junior formers who lack goals in life, so as to provide intervention to help them in an earlier stage.

8) Values Education and National Security Education:

- In face with the pressing need to strengthen moral and values education as well as national security education, plans have been made to infiltrate it into the subject curriculums as well as other aspects of the school life. Please refer to the separate plan attached.

9) Whole School Approach on Special Educational Needs (SEN):

- The SEN Coordinator (SENCO) will continue to lead the Student Support Team and coordinate all teachers, the two School Social Workers, and the Educational Psychologist in providing comprehensive support to SEN students. A school-based speech therapist (shared with Lam Tin Methodist Primary School) will continue to help us support our SEN students.
- We will also plan and train SEN teachers and participate in the Education Bureau's 'Whole School Approach to Providing Tiered Support for Students with Autism Spectrum Disorders'.

Glossary on Specific Terms

AAC = Academic Administration Committee

ADC = Academic Development Committee

APASO = Assessment Program for Affective and Social Outcomes (from EDB)

BSA = Board of Studies and Administration

CL = Computer Literacy

CT = Class Teachers

DT = Design and Technology

ECA = Extra-curricular Activities

EDB = Education Bureau

EMI = English Medium Instruction

LEC = Life Education Committee

P / VP = Principal / Vice-principals

PAT = Parent Affairs Team

QEF = Quality Education Fund

SDT = Staff Development Team

SSE = School Self Evaluation

SU = Students' Union

End of Plan

Annexes

School-based After-school Learning and Support Programmes 2021/22 s.y.
School-based Grant - Programme Plan

Name of School: Methodist College

Project Coordinator: Miss Nicole Tam

Contact Telephone No.: 2384 3543

A. The estimated number of benefitting students (count by heads) under this Programme is 110 (including A. 10 CSSA recipients, B. 80 SFAS full-grant recipients and C. 20 under school's discretionary quota.

B. Information on Activities to be subsidised/complemented by the grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Tutorial Service	Remedial Classes & Study room	Student of lower family means can participate eagerly in self-paying school activity	Completion of Summer Assignment Rate of participation	Nov 21 – Aug 22	15	20	13	30,000.00	
Art & Culture	Develop potentials		Teachers’ observation Rate of participation	Nov 21 – Aug 22	5	10	2	5,000.00	
Visits & Excursions	Enrich learning experience		Students’ feedback	Nov 21 – Aug 22	5	20	0	5,000.00	
Leadership Training	Train Leadership Skills		Students’ feedback	Nov 21 – Apr 22	2	5	5	20,000.00	
Adventure Activities	Train & raise self-confidence		Students’ feedback	Dec 21 – Mar 22	6	8	0	5,000.00	
Self-confidence Development	Train & raise self-confidence		Students’ feedback	Sept 21 – Jun 22	15	30	0	5,000.00	
Learning Skill Training	Develop potentials		Students’ feedback	Sept 21 – Aug 22	3	3	0	20,000.00	
Total no. of activities: <u>20</u>				@No. of participation counts	51	96	20		
				**Total no. of participation counts	167				

Note:

* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Participation counts: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of participation count: the aggregate of (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C).

Plan on the Use of Capacity Enhancement Grant in the 2021/22 School Year

Name of School : Methodist College

Our School has read and understood the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG). The following plan on the use of the CEG is drawn up after full consultation with teachers:

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible Party
To relieve teachers' workload so that teachers can concentrate on curriculum development	<ul style="list-style-type: none"> • To employ teaching assistant(s) to provide support to teachers • To release teachers' workload allowing them more space to explore the use of IT in teaching • To employ tutor(s) to share teachers' workload in catering for students' diverse needs 	Whole Year	593,690.00	<ul style="list-style-type: none"> • Performance appraisal on the teaching assistant(s) • Feedback of teachers concerned 	Vice-principal(s)
To enlarge the exposure of elite students in various aspects	<ul style="list-style-type: none"> • To subsidize students in joining enrichment programmes organized by HKAGE and universities 	Whole Year	15,000.00	<ul style="list-style-type: none"> • Students respond very positively after joining these programmes. 	Ms Lau Yin Ling

Methodist College
Proposal for DLG-funded Other Programme (Gifted Education)
2021-2022

Domain	Programme	Objective(s)	Targets & Selection	Duration/ Start Date	Deliverables	Teacher i/c	Budget
English Language	Scrabble Team	To increase elite students' vocabulary and word awareness	5 students, selected by the Teacher i/c based on recommendation by teachers and students	Whole Year	Training sessions	Miss Yan Suk Yee, Stella	20,000.00
Chinese Language	Chinese Debate Team	To enhance elite students' analytical thinking, power of expression and confidence in delivery	10 students, selected by Chinese teachers	Whole Year	Debate training sessions plus interschool debate competitions	Ms Sem Lok Yan, Mary	18,000.00
All	Subsidizing students in external fee-paying competitions and courses	To enlarge the exposure of elite students in various aspects	Recommended by relevant teachers on an individual case-by-case basis	Whole Year	Courses taken & competitions joined	All subject GE coordinators	13,000.00

Methodist College
Plan on the Use of the Life-wide Learning Grant
2021-22 School Year

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

No.	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					
				Level	Estimated Number of Participants			Intellectual Development (closely linked with curriculum)	Moral and Civic Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness , or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes												
1	STEM Activity	Cross-Disciplinary (STEM)	Jun-22	S1	120	Attendance more than 80%	\$34,500.00	✓					
2	Project Learning	Cross-Disciplinary (STEM)	Jan-22	S2-S3	40	Attendance more than 80%	\$39,000.00	✓					
3	Learning English by Newspaper	English Language	Oct - Nov 21	S1-2	12	1) Attendance more than 80% 2) Write articles for school magazine	\$33,600.00	✓					
4	Experience as a Journalist	English Language	Oct - Nov 21	S3-4	12	1) Attendance more than 80% 2) Write articles for school magazine	\$33,600.00	✓					
5	English Summer Enrichment Programme	English Language	Jul - Aug 2022	S1-3	85	1) Attendance more than 80% 2) Completion of course work	\$10,000.00	✓					
6	Basic Leadership Training	Leadership Training	Oct - Nov 21	S1-5	40	Reflection from students	\$45,000.00				✓	✓	
7	S1 Induction Programme	Moral, Civic and National Education	Aug-22	S1	120	Evaulation from F1 CTs	\$20,000.00		✓				
8	F.1 Alpha Course and Outing Activities	Moral, Civic and National Education	Sept 21 - July 22	S1-S6	60	Reflection from students	\$5,000.00		✓				
9	SCF & Easter Outing Actiivy	Moral, Civic and National Education	Oct 21 - July 22	S1-S6	60	Reflection from students	\$5,000.00		✓				
10	Student Christian Fellowship and Small Groups	Moral, Civic and National Education	Oct 21 - July 22	S1-S6	60	Reflection from students	\$3,000.00		✓				
11	F.5 Day Camp	Moral, Civic and National Education	Apr-22	S5	108	Reflection from students	\$50,000.00		✓				
12	English Enhancement Programme - English Show	English Language	Nov - Dec 21	S1-S2	240	Reflection from students	\$5,000.00	✓					
13	English Drama Team	English Language	Sept 21 - July 22	S1-5	15	Reflection from students	\$49,900.00			✓			
14	Struggle for Survival by Crossroads Foundation	English Language	Mar-22	S5	108	Reflection from students	\$28,000.00		✓	✓			
15	English Experience Activity	English Language	Sept 21 - Aug 22	S1-3	320	Reflection from students	\$10,000.00	✓					
16	English Debate Team	English Language	Sept 21 - Aug 22	S1-5	30	Completion of activity	\$28,000.00	✓					
17	Form Test Challenger Scheme	Mathematics	Jan-22	S1-S6	100	Completion of activity	\$49,999.00	✓					
18	Physics Workshop in Ocean Park (Whale-Physics in Motion)	Cross-Disciplinary (STEM)	Jun-22	S4	45	Completion of activity	\$11,400.00	✓					
19	Inter-class Rocket Car Workshop and Competition	Cross-Disciplinary (STEM)	Jun-22	S2	120	Completion of activity	\$17,000.00	✓					
20	VR Project Learning	Cross-Disciplinary (STEM)	Mar-22	S3	40	Attendance more than 80%	\$49,800.00	✓					
21	Galamusica	Arts (Music)	Sept 21 - Aug 22	S1-S5	30	Completion of activity	\$14,000.00			✓			
22	School Choir	Arts (Music)	Sept 21 - Aug 22	S1-S5	40	Completion of activity	\$142,350.00			✓			
23	School Orchestra	Arts (Music)	Sept 21 - Aug 22	S1-S5	40	Completion of activity	\$77,700.00			✓			
24	Rock Band Team	Arts (Music)	Sept 21 - Aug 22	S1-S5	20	Completion of activity	\$17,450.00			✓			
25	Basketball Team	Physical Education	Sept 21 - Aug 22	S1-S6	30	Attendance more than 80%	\$20,000.00			✓			
26	Football Team	Physical Education	Sept 21 - Aug 22	S1-S6	30	Attendance more than 80%	\$20,000.00			✓			
27	Volleyball Team	Physical Education	Sept 21 - Aug 22	S1-S6	32	Attendance more than 80%	\$24,000.00			✓			
28	Badminton Team	Physical Education	Sept 21 - Aug 22	S1-S6	36	Attendance more than 80%	\$38,000.00			✓			
29	Table Tennis Team	Physical Education	Sept 21 - Aug 22	S1-S6	20	Attendance more than 80%	\$8,000.00			✓			
30	Dodgeball Team	Physical Education	Sept 21 - Aug 22	S1-S6	50	Attendance more than 80%	\$28,000.00			✓			
31	Archery Team	Physical Education	Sept 21 - Aug 22	S1-S6	10	Attendance more than 80%	\$20,000.00			✓			
32	Rope Skipping Team	Physical Education	Sept 21 - Aug 22	S1-S6	10	Attendance more than 80%	\$15,000.00			✓			
33	Textile Design Workshop	Arts (Visual Arts)	Sept 21 - Aug 22	S4-S5	16	Completion of activity	\$8,000.00			✓			
34	Watercolour Workshop	Arts (Visual Arts)	Sept 21 - Aug 22	S1-S6	16	Completion of activity	\$5,000.00			✓			
35	Fine Art Workshop	Arts (Visual Arts)	Sept 21 - Aug 22	S1-S6	50	Completion of activity	\$5,000.00			✓			
36	Design Workshop	Arts (Visual Arts)	Sept 21 - Aug 22	S1-S6	50	Completion of activity	\$5,000.00			✓			
37	F4 Visit to Subdivided Flats	Citizenship and Social Development	Feb - Apr 22	S4	100	Reflection from students	\$10,000.00	✓	✓				
38	School Picnic	Moral, Civic and National Education	Nov-21	S1-S6	690	Reflection from students	\$70,000.00		✓				
39	師兄師姐訓練計劃	Leadership Training	Sept 21 - July 22	S1-S5	45	Reflection from students	\$20,000.00				✓		
40	挪亞方舟 (歷奇園地)	Citizenship and Social Development	Jun-22	S3-S5	90	Reflection from students	\$20,000.00				✓		
41	師兄師姐活動	Leadership Training	Sept 21 - Aug 22	S1-S6	150	Reflection from students	\$20,000.00				✓		
42	中文戲劇	Chinese Language	Oct 21 - Mar 22	S1-S5	20	Completion of activity	\$20,000.00			✓			
43	中文朗誦	Chinese Language	Oct - Nov 21	S1-S5	8	Reflection from students	\$3,000.00	✓					
44	茶藝班	Chinese Language	Oct - Dec 21	S2-S5	18	Reflection from students	\$20,000.00			✓			

No.	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			Intellectual Development (closely linked with curriculum)	Moral and Civic Education	Physical and Aesthetic Development	Community Service	Career-related Experiences
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness , or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes											
45	中文創意寫作班(初中及高中)	Chinese Language	Jan - May 22	S2-S5	30	Attendance more than 80%	\$23,000.00			√		
46	賽馬會「傳・創」非遺教育計劃	Arts (Visual Arts)	Oct - Dec 21	S4	25	Completion of activity	\$2,000.00			√		
(Please insert rows above if the space provided is insufficient.)												
Sub-total of Item 1.1							\$1,183,299.00					
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons											
1												
2												
3												
4												
5												
(Please insert rows above if the space provided is insufficient.)												
Sub-total of Item 1.2							\$0.00					
Estimated Expenses for Category 1							\$1,183,299.00					

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning

No.	Item	Domain (Please select or fill in the domain as appropriate)	Purpose	Estimated Expenses (\$)
1	360 camera(x10), Micro::bit various sensors, motor and building bricks	Cross-Disciplinary (STEM)	1) Demonstrate the models 2) Ideas of students' Projects	\$47,000.00
2	PTZ CCTV camera for broadcast in Lower Hall	Cross-Disciplinary (STEM)	Enable the use of VR technology	\$45,000.00
3	High-level desktop computer (for editing 5K 360/AR video)	Cross-Disciplinary (STEM)	To create AR video for teaching and learning	\$20,000.00
4	Adobe creative suite (software for photo/video editing) x 7	Cross-Disciplinary (STEM)	Enhance the quality of photo and videos for teaching and learning	\$25,000.00
5	High-level digital camera and lens	Cross-Disciplinary (STEM)	Enhance the quality of photos for teaching and learning	\$40,000.00
(Please insert rows above if the space provided is insufficient.)				
Estimated Expenses for Category 2				\$177,000.00
Estimated Expenses for Categories 1 & 2				\$1,360,299.00

Category 3: Estimated Number of Student Beneficiaries

Total number of students in the school:	685
Estimated number of student beneficiaries:	685
Percentage of students benefitting from the Grant (%):	100%

Contact Person for LWL (Name & Post):	Ms Nicole Tam (Accounts Officer)
---------------------------------------	----------------------------------

Plan on the Use of the Promotion Reading Grant

2021-22

The major objectives for Promotion of Reading:

- Cultivate a love of reading in students
- Encourage students to read widely
- Strengthen students' language competence
- Build a reading habit in students

	Item	Estimated Expenses (HKD)
Purchase of Books	Printed Books <ul style="list-style-type: none">● Chi Dept - \$13,000● Eng Dept - \$22,000● Library – \$5000	\$40,000
	E-Books (HKEdcity + Benchmark Universe Talking eBooks)	\$33500
Reading Activities	Reading activities	\$1,000
	Reading Prizes	\$1,500
	The Battle of the Books	\$1,000
TOTAL		\$77,000

姊妹學校交流計劃書
2021 / _2022_學年

學校名稱：	循道中學		
學校類別：	*中學 (*請刪去不適用者)	負責老師：	謝鳳儀

擬於本學年與以下內地姊妹學校進行交流活動：

1.	株洲市第二中學
2.	
3.	
4.	
5.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (*擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	<input type="checkbox"/>	探訪/考察	B1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
A2	<input type="checkbox"/>	校政研討會/學校管理分享	B2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input type="checkbox"/>	會議/視像會議	B3	<input type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input checked="" type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input checked="" type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明)：	B5	<input type="checkbox"/>	擴闊視野
			B6	<input checked="" type="checkbox"/>	建立友誼/聯繫
			B7	<input checked="" type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明)：

乙. 教師層面（*擬舉辦）(*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
D1	<input type="checkbox"/>	探訪/考察	E1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
D2	<input type="checkbox"/>	觀課/評課	E2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/>	示範課/同題異構	E3	<input type="checkbox"/>	建立學習社群/推行教研
D4	<input type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input type="checkbox"/>	促進專業發展
D5	<input checked="" type="checkbox"/>	專題研討/工作坊/座談會	E5	<input type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input checked="" type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input checked="" type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面（*擬舉辦）(*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input checked="" type="checkbox"/>	專題研習	H4	<input type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面（*不擬舉辦）(*請刪去不適用者)

(註：學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明)：	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明)：

擬運用的監察/評估方法如下：		
編號	<input checked="" type="checkbox"/>	監察/評估方法
M1	<input checked="" type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明)：

津貼用途及預算開支：			
編號	<input checked="" type="checkbox"/>	交流項目	支出金額
N1	<input type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$
N2	<input type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$
N3	<input checked="" type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	HK\$30,000
N4	<input checked="" type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$115,000
N5	<input checked="" type="checkbox"/>	交流物資費用	HK\$5,000
N6	<input type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	HK\$
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的 1%)	HK\$
N8	<input type="checkbox"/>	其他(請註明)：	HK\$
N9	<input type="checkbox"/>	學年預計總開支	HK\$150,000
N10	<input type="checkbox"/>	沒有任何開支	不適用