

Methodist College – Annual School Plan (2013-14)
Major Concern 1: Developing Good Quality Lessons (Stage 1)

| | Objectives of the Year | Proposed Strategies | Success Criteria | Methods of Evaluation |
|---|--|---|---|---|
| 1 | To develop well-structured lessons with clear learning objectives, smooth sequences, activities and consolidation (including pre-lesson, while-lesson and post-lesson tasks) | (a) To keep the strategies developed under AfL in the last 2 years (b) To organize school-based professional development programmes (e.g. seminars, workshops, visits) (c) To increase collaborative lesson preparation and department-based sharing opportunities among teachers (d) To increase peer lesson observations to evaluate lessons for improvement | (a) 80% of lessons observed are well-structured (with clear learning objectives, sequences / activities and consolidation) (b) Each teacher has at least one lesson from collaborative lesson planning in addition to the annual lesson study (c) Sharing of teaching pedagogies/strategies in department/subject meetings. (d) All teachers have peer lesson observation at least ONCE (excluding lesson study) | Lesson observation (appraisal, lesson study) Collaboration lesson planning record, Minutes Peer lesson observation form |
| 2 | To strengthen students' study skills to have improvement in the quality of students' work | (a) To strengthen the basic skills developed in the last 3-year cycle (e.g. graphic organizers) (b) To require students to do pre-lesson preparation (c) To place a higher expectation on students' work and learning attitude (d) To revise the detention policy | (a) Pre-lesson preparation is embedded in the teaching plan. (b) Students' work shows the basic study skills (e.g. graphic organizers). (c) Students are assessed with different modes of assessments (AfL). (d) There is an improvement in the homework turn-in rate (junior form students) | (a) Teachers' self evaluation (a) – (c) Students' works inspection (d) Homework collection statistics |

Methodist College -Annual School Plan (2013-14)
Major Concern 2: Building a Positive School Culture (Stage 1)

Objectives of the Year:

1. To raise students' sense of belonging.
2. To promote positive value/ emotion in school
3. To embed positive value into subject curriculum and the work of committee and teams

| Strategies | Success Criteria | Methods of Evaluation |
|--|---|--|
| <p><u>Through "Class Building"</u></p> <ol style="list-style-type: none"> 1. Implement "Everyone for the Class" Scheme, where all classmates share the jobs of the class business. 2. Encourage students to design their own "Class-tee" 3. Implement "Good People and Good Deeds" Scheme in class where teachers and students write inspirational messages and blessings to each other. The messages will be posted on a specific part of the notice board. 4. Class experiential activities on LWL day | <ol style="list-style-type: none"> (a) Students carry out their duties responsibly. (b) Students like to be one of the members of the class. (c) Students feel that teachers care about them. (d) Students feel that classmates care about them (e) Every teacher and student gives out at least one "blessing" card in this year. (f) Students actively participate in the activities (g) Students understand the importance of collaboration and being considerate | <p>Teachers' evaluation, Questionnaires, APASO</p> |
| <p><u>Through Recognition</u></p> <ol style="list-style-type: none"> 5. Add a column /section on the school website showing students' school life/ participation in various activities (especially for those who do not receive any prize) <p><u>Through Whole school activities</u></p> <ol style="list-style-type: none"> 6. Through MCTV <ul style="list-style-type: none"> - at the beginning of each MCTV programme, hosts will ask reflective questions about positive thinking | <ol style="list-style-type: none"> (h) Students like to appear on the website and feel being recognized (i) Students like to be a member of our school | <p>Teachers' evaluation Questionnaires APASO</p> |

| | | |
|---|---|---|
| <p>7. Set a day for teacher-student gathering where teachers and students are encouraged to have lunch together on that day</p> <p>8. Organize “Positive Energy Derivative Works Competition“ and “Positive Energy Concert”</p> | <p>(j) There is improvement in teacher-student relationship.</p> <p>(k) Students actively participate in the contests</p> | |
| <p><u>Through the work of various subjects, teams and committees.</u></p> <p>9. Each subject, department, committee and team includes objectives 1 and 2 in their annual programme plan.</p> <p>e.g.</p> <p>English / Chinese Dept.: essay writing competition on a topic which promotes positive thinking</p> <p>VA.: Poster/ drawing competition/ homework</p> <p>Other Subjects: give some prizes to appreciate the effort of students in the subject.</p> | <p>(l) Refers to annual programme plan of various subjects, departments, committees and teams.</p> | <p>Minutes of subjects, teams and committees, Teachers’ evaluation, APASO</p> |
| <p><u>Through staff welfare and staff development</u></p> <p>10. Give more recognition to staff effort and achievement.</p> <p>11. Organize leisure and relaxing activities on staff development day.</p> <p>12. Organize workshops on mental health</p> <p>13. Allow more room for collaborative work</p> <p>14. Sharing positive articles</p> | <p>(m) The actual number of such activities held.</p> <p>(n) Staff morale increases.</p> | <p>Teachers’ evaluation, Stakeholders’ Survey</p> |

Methodist College -Annual School Plan (2013-14)
Major Concern 3: Celebrating 55th Anniversary

| | Objectives of the Year | Proposed Strategies | Method of Evaluation & Success Criteria |
|---|--|--|--|
| 1 | To increase the bonding within the Methodist College family | Engage student reporters to interview 55 outstanding alumni and publish a book about them (Nov 2013) | <ul style="list-style-type: none"> - The number of alumni networked through the publication & its circulation - The impact on the sense of belonging of the current students, especially the student reporters |
| 2 | To give praise to God for the College's history and achievements | Organize a thanksgiving service on Founders' Day on 2 Nov 2013 | <ul style="list-style-type: none"> - A thanksgiving service organized on Founders' Day |
| 3 | To build a stronger alumni network | Organize an alumni dinner on 2 Nov 2013 | <ul style="list-style-type: none"> - Number of alumni participating in the dinner |
| 4 | To showcase students' talents and enhance their team work | Put on a musical and variety show (Milestone 55 Music Showcase) in July 2014 | <ul style="list-style-type: none"> - Event successfully held - Students' talents in music, drama, musical, speech, public speaking and art are showcased. - Rise of participating students' team spirits and sense of belonging to the school |
| 5 | To create a joyful atmosphere and enhance sense of belonging of teachers, students and parents | <ul style="list-style-type: none"> - Produce 55th anniversary souvenirs etc. - hold a Fun Fund-Raising Day on 19 Dec 2013 | <ul style="list-style-type: none"> - A range of souvenirs for alumni, students and parents were produced and distributed. - Students' participation in the Fun Fund-Raising Day activity |
| 6 | To raise funds for campus and facilities improvement | To launch a 55 th anniversary fund-raising campaign | <ul style="list-style-type: none"> - Amount of funds collected and improvement works made |

Areas Outside Major Concerns

1) Language Policy:

- English is the medium of instruction for all subjects except Chinese Language (S1-6), Chinese History (S1-6), Liberal Studies (S1-6), Religious Education (S1-6), Putonghua (S1-3), Chinese Literature (S4) and Ethics & Religious Studies (S4).
- In S1-3, Putonghua is the teaching medium to deliver 50% of the Chinese Language lessons in Class R in each form.
- All school functions are basically conducted in English, while teachers and students are encouraged to use English in informal communications but not compulsory.

2) Students Involvement in School Policy Making:

- To develop a better mechanism to collect and represent students' opinions, the Students' Union will revise the composition and functions of the Student Council.
- To better address students' urge to participate more in school policy making, and to develop the spirit of democracy among students, the school will attempt to involve students in reviewing the various policies that students concern most.

3) Use of Grants:

- The Capacity Enhancement Grant (CEG) and the Senior Secondary Curriculum Support Grant (SSCSG), including the balance from the previous years, as well as part of the accumulated balance of the Substitute Teacher Grant (STG) will be used to employ a total of 3.9 additional teachers and 2 teaching assistants to relieve the workload of all teachers and to meet the subject diversification needs under the New Senior Secondary curriculum. (Budgeted total: \$1,754,839.80)
- Part of the CEG is set aside for providing gifted education programmes for S1-3 (Budget: \$30000).

Glossary on Specific Terms

AfL = Assessment for Learning

APASO = Assessment Program for Affective and Social Outcomes

LWL = Life-wide Learning

MCTV = Methodist College Television

VA = Visual Arts

School-based After-school Learning and Support Programmes 2013/14 s.y.
School-based Grant - Programme Plan

Name of School: Methodist College

Project Coordinator: Mr Chong Chi Shing Contact Telephone No.: 2384 3543

A. The estimated number of benefitting students (count by heads) under this Programmer is 117 (including A. 17 CSSA recipients, B. 100 SFAS full-grant recipients and C. 0 under school's discretionary quota.

B. Information on Activities to be subsidised/complemented by the grant.

| *Name / Type of activity | Objectives of the activity | Success criteria (e.g. learning effectiveness) | Method(s) of evaluation (e.g. test, questionnaire, etc) | Period/Date activity to be held | Estimated no. of participating eligible students [#] | | | Estimated expenditure (\$) | Name of partner/service provider (if applicable) |
|---|-------------------------------|--|---|---------------------------------|---|-----|-----|----------------------------|--|
| | | | | | A | B | C | | |
| Homework Tutoring | Remedial Classes & Study room | Student of lower family means can participate eagerly in self-paying school activity | Completion & Summer Assignment Rate of participation | 3-6/2014 | 15 | 20 | 0 | 13,000.00 | |
| Art & Culture | Develop potentials | | Teachers' observation Rate of participation | 9/2013-6/2014 | 5 | 40 | 0 | 38,000.00 | |
| Sports | School teams training | | Teachers' observation Rate of participation | 9/2013-6/2014 | 5 | 5 | 0 | 5,000.00 | |
| Volunteer Service | Develop potentials | | Teachers' observation Rate of participation | 3-5/2014 | 0 | 10 | 0 | 400.00 | |
| Visits & Excursions | Enrich learning experience | | Students' feedback | 3-5/2014 | 5 | 20 | 0 | 3,000.00 | |
| Confidence Building | Train & raise self-confidence | | Students' feedback | 9/2013-6/2014 | 15 | 70 | 0 | 1,500.00 | |
| Total no. of activities: <u>27</u> | | | | | [@] No. of participation counts | 45 | 165 | 0 | |
| | | | | | ^{**} Total no. of participation counts | 210 | | | |